

HAMILTON COUNTY HIGH SCHOOL  
COOPERATIVE/EXECUTIVE INTERN EDUCATION  
EMPLOYER'S RATING CARD

Student Name:

School Year 2023/2024

Place of Employment:

Supervisor(s) Name:

Coordinator:

Clay Tomlinson  
386-792-8105  
clayton.tomlinson@hamiltonfl.com

Using the following guide, please circle one number for each category.

1 – Very Poor	2 – Below Average	3 – Average	4 – Above Average	5 - Outstanding
1. APPEARANCE: clean, well groomed				
2. APTITUDE: ability to learn job skills, interest in learning.				
3. ATTITUDE: works well with others, shows enthusiasm, loyal to employer, courteous to others.				
4. COMMUNICATION: uses correct grammar and writing skills, speaks clearly, listens attentively.				
5. COOPERATION: accepts responsibility, respectful to supervisors, cares for working area, avoids rash decisions, gets along with others.				
6. INITIATIVE: is self-motivated.				
7. RELIABILITY: accepts responsibility and follows safety, security, and/or sanitary procedures.				
8. QUALITY OF WORK: neat, accurate, follows instructions, meets work specifications.				
9. QUANTITY OF WORK: consistent in work productivity, shows initiative.				
10. ATTENDANCE AND PUNCTUALITY: is at work as scheduled.				
Days absent		Days tardy		

Comments:

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Supervisor's Signature

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Date